

**Parent Advisory Committee Meeting  
Meeting Agenda Minutes  
March 13, 2025, 6:30 p.m.  
Hillpoint Elementary School**

Committee Members Present: (**Board Member Appointees**): Rebecca Parker, Remelle White, Hermionne Johnson(**Parent Representatives**): Tia Hall, Crystal Hatton, Averil Riddick (**Teacher Representatives**): Virginia Ashburn, Adrienne Bullock, Ashley Orgill, Casey McKenna, Tamatha Brown, Quatisha Young, Kimberly Bass (**School Administrative Office**): Jennifer Conner, Melvin Bradshaw

6:30 p.m. Mr. Bradshaw opened the meeting and welcomed everyone to the meeting.

**Meeting Presentation: Agenda items**

- Welcome
- Presentation from Dr. Jonita Shabazz, Coordinator of English Instruction, and Sarah Mohr, Elementary English Specialist: *Virginia Literacy Act and SPS Division Plan Overview*
- Approval of Minutes from the December 19, 2024, Title I Parent Advisory Committee meeting
- February 2025 Family Engagement Events for Title I Schools Review
- Overview of the Spring 2025 All Suffolk Reads/All-District Reads Kickoff
- Contact Information

All agenda items were reviewed and discussed.

- ❖ Dr. Jonita Shabazz, Coordinator of English Instruction, and Sarah Mohr, Elementary English Specialist, shared their presentation on the *Virginia Literacy Act and SPS Division Plan Overview*. The presentation discussed improving literacy rates among VA students by providing resources and support to schools and families. It looked at ways to support students through tutoring, intervention programs, and other support services for struggling readers. The outcome of this plan is to improve reading proficiency and graduation rates, leading to better future opportunities for students.
- ❖ The February 2025 Family Engagement events for Title I schools were highlighted, and photos were shared.
- ❖ The committee received an overview of the Spring 2025 All Suffolk Reads program, as well as a flyer with the launch date(3/17/25), a brochure with discussion questions for families, a family reading guide, and read-aloud tips for families.
- ❖ At 7:30 p.m., the meeting was adjourned.